

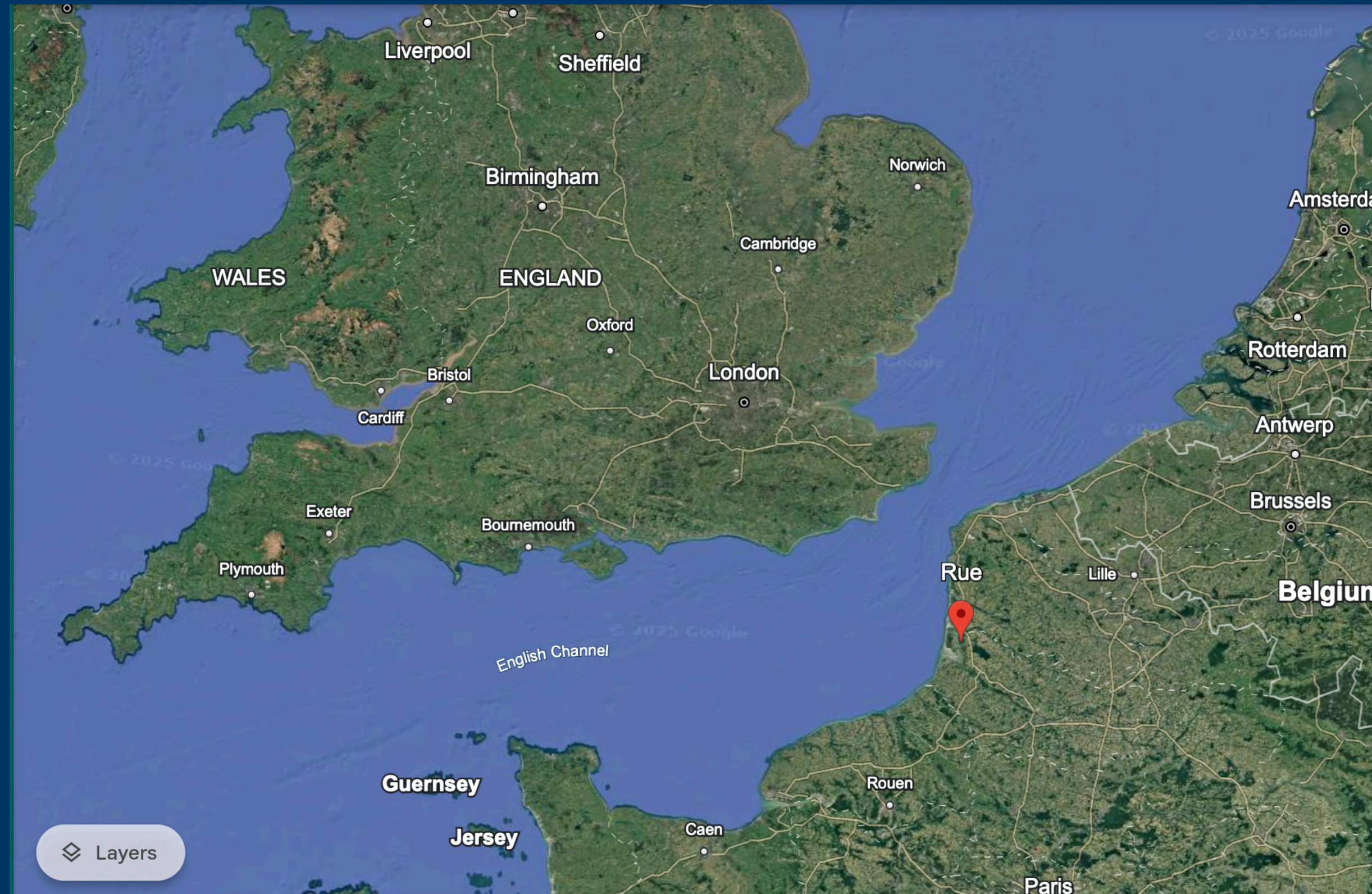


France Residential Meeting

Thursday 15th May 2025



Where are we going?



Staff: Ratio 1:8



- Mrs Hewitt
- Miss Jones
- Mr Goodwin
- Miss O'Leary
- Mrs Clarkson



Itinerary:



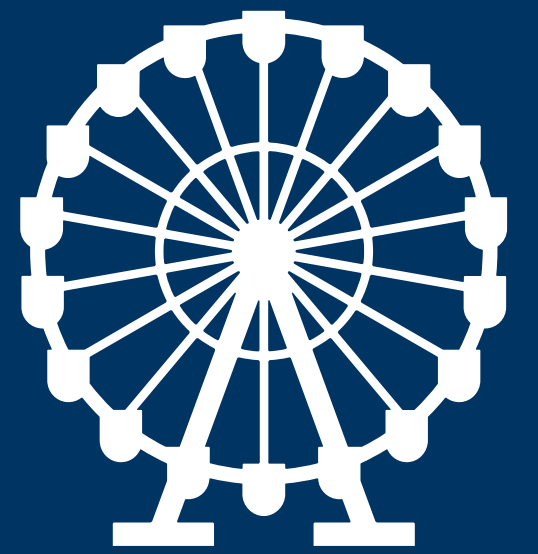
- Arrival at school car park - depart on coach promptly
- Breakfast at the services at approximately.
- Check-in at the port (Dover)
- Ferry Crossing
- Packed lunch on the ferry
- Travel to Chateau
- Evening meal and team games





- Breakfast
- Travel by coach to Etaples market - spending money (euros) for souvenirs
- Packed lunch provided by the Chateau
- Chocolate Factory - spending money (euros) for gifts
- Evening meal
- Scavenger hunt around Chateau grounds.





- Breakfast at the Chateau
- Travel to Disneyland
- Packed lunch provided by Chateau
- Spending money (euros) for souvenirs/ice cream etc.
- Late evening meal at the Chateau



Disneyland Visit



Children will be organised into small groups - ratio 1:8

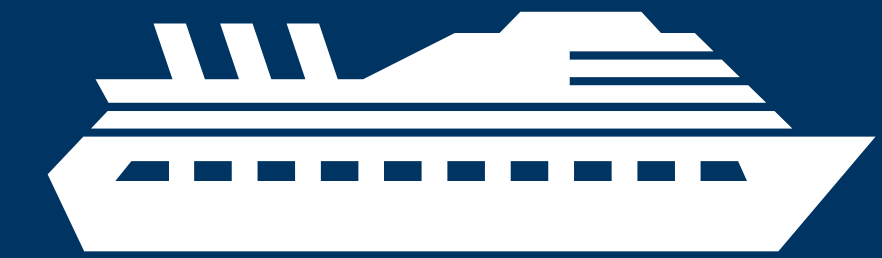
The groups will be organised so that children who like/dislike rides are grouped together.





- Breakfast at the Chateau
- Walk into the village of Rue for a guided tour - historical heritage
- Travel to the bee museum - guided tour of how they make honey and a candle making workshop.
- Evening meal at the Chateau
- Camp Fire





- Breakfast at the Chateau
- Walk into Rue - traditional bakery visit and tour
- Leave for Calais - packed lunch provided by Chateau
- Ferry Crossing
- Evening meal at the services - money (sterling) in an envelope needed



Essential Documents



Thank you for bringing your child's passport to tonight's meeting.

Each child needs to have a passport with an 'expiry date' of at least 3 months after the date we return (26th September 2025)

Please show your child's passport to a member of staff this evening so information can be recorded for the 'DFDS Passenger List' - information for the Port.

Each child will also need to have a UK Global Health Insurance Card - this card enables you to access necessary state healthcare within the country, if needed.

<https://www.nhs.uk/using-the-nhs/healthcare-abroad/apply-for-a-free-uk-global-health-insurance-card-ghic/>



- **Passport**
- **UK Global Health Insurance Card**

Essential Documents - Insurance

The children do not require holiday insurance for the trip.

The Academy’s RPA insurance covers the pupils for overseas, residential visits.



Department
for Education

Confirmation of Risk Protection Arrangement (RPA) Overseas Travel

The Department for Education's risk protection arrangement (RPA) is a voluntary arrangement for academies, free schools and local authority maintained schools. It is an alternative to insurance through which the cost of risks that materialise will be covered by government funds.

The following academy trust or multi-academy trust is a member of the RPA.

| | |
|------------------------------|-------------------------------------|
| NAME OF MEMBER ORGANISATION: | Offley Primary Academy |
| MEMBERSHIP NO/URN: | 144056 |
| MEMBERSHIP PERIOD: | 01 September 2024 to 31 August 2025 |

The RPA includes cover for school trips overseas travel which is summarised below. Please see membership rules for full cover.

| OVERSEAS TRAVEL INCLUDING WINTER SPORTS | | Limit |
|---|-------------------------|--------------------------------------|
| Medical Expenses, Repatriation and Emergency Travel | Per person | £10,000,000 |
| Baggage | Per person | £2,000 in total (inner limits apply) |
| Money | Per person | £750 |
| | Per event | £5,000 |
| Cancellation, Curtailment, Replacement, Rearrangement and Change of Itinerary | Per person | £4,000 |
| | Per trip | £250,000 |
| Political and Natural Disaster Evacuation | Per person | £10,000 |
| | Per trip | £80,000 |
| Missed Departure | Per person | £1,000 |
| Disruptive Pupil Expenses | Per event | £5,000 |
| Loss of Passport/Travel Documents | Per person and/or trips | £2,000 |
| Search and Rescue Expenses | Per event | £100,000 |
| Kidnap Consultants Costs | Per person and/or trips | £250,000 |
| Piste Closure | Per day per person | £35 per full day of closure |
| | Total Per person | £350 |
| Legal Expenses | Per person | £50,000 |
| Personal Liability | Per occurrence | £5,000,000 |
| Personal Accident | Per Person | Death and capital benefits £100,000 |

NOTES:

- 1. Indemnity is subject to the RPA Membership Rules.
- 2. Cover applies to any school trip, excursion or work experience placement anywhere in the world which is related to education; commences during the RPA Membership Year and involves travel outside of the school boundaries. Includes winter sports trips.
- 3. **Emergency Contact Details: 0203 475 5031**

Signed: *Susan Dawson*

Dated: 01 September 2024

Susan Dawson
Director of Commercial for Sector and Commercial Operations



Department
for Education

Medical Information



Please complete **FORM A** which includes all medical, dietary information and consent for medical treatment.

If your child requires prescribed medication to be administered whilst in France, please also complete **FORM B**

All prescribed medication and administration documents (FORM B) need to be handed in to school.

Paracetamol and Ibuprofen will be taken for minor ailments and pain relief.



Medical Information



Travel sickness medication - if your child requires travel sickness tablets, please provide these prior to departure and include them on the medical form to consent for staff to give them before leaving France.

This is the only medication, other than Paracetamol/Ibuprofen/Piriton that will be administered without a prescription.



Dietary Requirements



Please record any dietary requirements/allergies to food on [FORM A](#)



Kit List

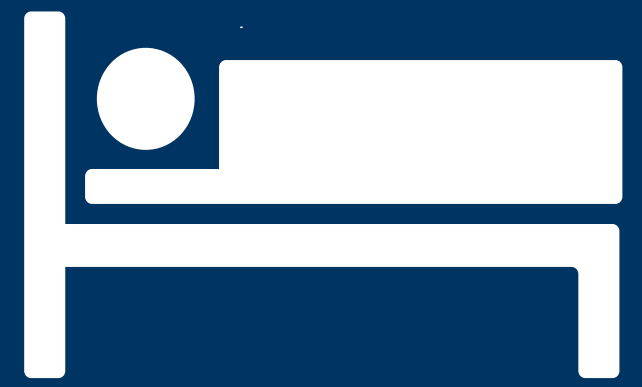


- Sleeping bag
- Pillow
- Towel
- Comfortable clothing - a range of shorts, t shirts, joggers/tracksuit bottoms, leggings, sweatshirts/fleeces
- Waterproof coat
- Comfortable shoes/trainers
- Water bottle
- Torch
- Sun hat
- Sun cream
- Toiletries
- Rucksack for coach/Disney
- Teddy



Please ensure that all clothing is clearly labelled with your child's name.

Sleeping Arrangements



Children will sleep in dorms of approximately 6/8 children.

Pupils will be organised into groups of boys and girls.

Staff rooms will be on the same corridor.

Room allocations have not been received yet.



Food and Snacks



Packed lunch - outward journey - to be eaten on the ferry

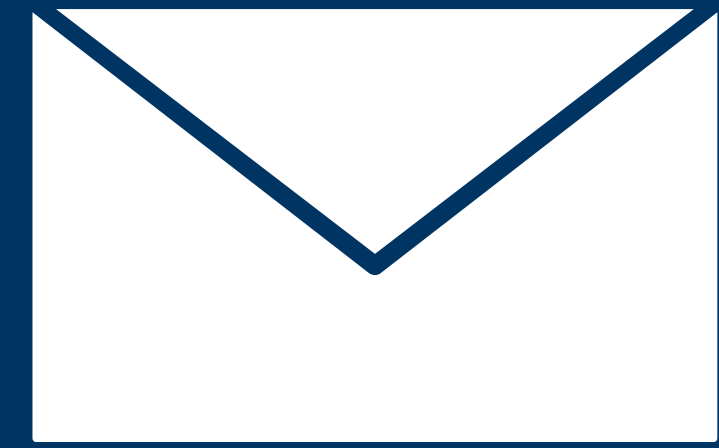
Plenty of snacks and drinks for the journey

Breakfast - outward journey - bought at the services

Evening meal - return journey - bought at the services



Spending Money



£10 to buy breakfast - outward journey



15euros (approx) for gifts/souvenirs - day 2



Spending money for Disneyland - parent discretion/pocket money



£10 to buy evening meal - return journey



**Please send the 4 labelled envelopes
with spending money into school.**

Contact



The 1st emergency contact number will be used for text message updates
- arrival at the Chateau, travel updates etc.

Regular updates will also be posted on Facebook, including photographs
of the day's events.

An emergency contact number will be issued to all parents prior to the trip
- please can this number be used in an emergency only and be deleted
from any contacts list after the trip

Children are not allowed to take mobile phones, smart watches or AirTags.



Any Questions?

